Agenda - ASG/IT Advisory Committee  
May 25, 2010, 12:00 p.m. -1:30 p.m.  
1800 Sherman Ave, Suite 206, Room 202

Attendees:

<table>
<thead>
<tr>
<th>Student Representatives</th>
<th>NUIT Representatives</th>
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<tr>
<td>Claire Lew, ASG President</td>
<td>Wendy Woodward, Director (Committee Chair)</td>
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<td>Technology Support Services</td>
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<td>Kathleen Bradford, ASG Student Life Vice President, MEAS</td>
<td>James Altman, Manager, Faculty Support Services</td>
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<td>Academic &amp; Research Technologies</td>
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<td>Gabrielle Daniels, ASG Academic Vice President WCAS</td>
<td>Bob Davis, Associate Director</td>
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<td>Michael McGee, Former ASG President Communication</td>
<td>Aaron Mansfield, Associate Director</td>
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<td>Matthew Bellassai, Former Student Life Vice President, WCAS</td>
<td>Michael Satut, Senior User Support Manager</td>
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<td>Matthew Luther, ASG Technology Director MEAS</td>
<td>Bob Taylor, Director</td>
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<td>Anil Wadhwani, MEAS</td>
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<td>Naveen Nallappa, WCAS</td>
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<td>Alexa Kamm, Medill</td>
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Open Membership - Music

Notes

Introductions 12:02p.m.
Reports 12:06p.m.

Technology Support Services

- **Google Apps Incident** (Wendy Woodward)
  - Earlier this month, NUIT was made aware of an issue in which a handful of students were unable to access their @u.northwestern.edu e-mail accounts outside of “Basic HTML” mode. NUIT worked with Google and discovered that the issue was caused by the custom header in the upper-left corner of the @u accounts. The custom header, which provides a directory services lookup, was made incompatible by some recent updates by Google. Once alerted, Google was able to resolve the issue promptly. NUIT did not notify the University at large, as the issue was not easily reproducible and did not affect all users.

- **Endpoint Protection RFP** (Wendy Woodward)
  - NUIT will be renewing its agreement for Symantec Endpoint Protection (previously termed Symantec Antivirus). The cost point to renew is low, making the decision a win-win for both NUIT and the students. The cost of not having standard endpoint protection seriously outweighed the licensing costs.

- **Student Support Efforts** (Michael Satut)
In addition to staying up-to-date with operating system updates, NUIT recommends that students keep their third-party software, such as Adobe products or Java, up-to-date as well. Recent malware infections at LaptopER have been related to un-patched security flaws in software such as Adobe Flash.

Academic & Research Technologies 12:10p.m. Bob Davis

- **NU Lecture Capture**
  - A&RT recently piloted video lecture capture for Chemistry-102 and is currently finishing the Chemistry103. Next year, A&RT will likely add Chemistry-101 to complete the sequence. The program has been very successful and well-received amongst students. A&RT is continuing to look for other lectures to record. Resources are limited, however, so A&RT needs feedback from ASG as to which courses should be included in the program.

- **Mediaworks Update**
  - Mediaworks is getting moved upstairs to the ground floor of the library in the next couple of weeks. Six new editing workstations are to be rolled out, in addition to some new furniture. The existing Mediaworks will be repurposed for lecture capture activities. The main library is also adding some Apple iMac machines to InfoCommons area.

- **Course Management Upgrade**
  - The Course Management (Blackboard) system will be upgraded to version 9.1 during the intercession between spring and summer quarters. The new version features a more modern interface (“Web 2.0”) and more functionality for students and teams with an emphasis in communication/collaboration technology.

- **Tech Classrooms Improvements**
  - Tech classrooms LR2 and LR3 are getting dedicated lecture capture equipment per the Office of the Provost.

- **Harris Hall Reopening**
  - Harris Hall may be reopening as soon as fall quarter 2010. A&RT will now support Harris 107 and additional rooms for a total of seven classrooms (up from two), all with video lecture capture capability.

Associated Student Government 12:16p.m.

- **Results of UBPC Requests for FY2011** (Michael McGee)
  - ASG is requesting additional power outlets in the corners of the Library, Norris, and Tech.
  - ASG heard that their request for improving cell phone reception in Norris has been approved. NUIT will wait to hear from the Budget office concerning final approval.

- **Video lectures and open courseware** (Gabrielle Daniels)
  - ASG would like to lobby NU professors to support Open Courseware. Open Courseware is a consortium approximately twenty universities who post class materials such as syllabi online. ASG doesn’t think NU is ready for full-scale commitment to the program just yet, but hopes that the new Blackboard may facilitate parts of this. ASG may need to lobby professors to post their syllabi to Blackboard earlier so that students can view them before registering for a class.
  - ASG suggested the idea of using pre-recorded video lectures in order to devote class time to in-depth material or questions. ASG is pleased with the quality of video lecturing implementation and there’s much positive feedback from students.

New Business 12:27p.m.

- **Google Groups Nomenclature**
  - Google is offering a new self-service option to its Google Groups service. If NUIT is going to roll out the service, it needs a way to filter or distinguish between official and
unofficial groups. The best proposed solution was to create a suffix at the end of the group alias such as “mygroup.me@u.northeastern.edu”.

- **Google Apps**
  - Google Apps may be getting some of the features of full Gmail accounts (Picasa, Reader, Blogger, etc.) NUIT would like feedback as to whether or not to turn these features on, as users who have signed up for these services using their @u accounts will be automatically migrated by Google to separate accounts. ASG and NUIT both agreed that turning on these useful features outweighed the minor inconveniences caused to users in this scenario.

- **IT Wish List**
  - iPads for every student (Gabrielle Daniels)
  - Ubiquitous, high speed, wireless internet access, including outdoor wireless hotspots (e.g. Lake fill!!) (Michael McGee)
  - IT assistance with ASG website support (Michael McGee)
    - Wendy Woodward brought up the idea of Google Sites. Wendy Woodward would like to follow up with ASG Tech Director to explore this option.
  - Blackboard interface upgrades (e.g. iPad app) (Michael McGee)
  - NUTV upgrades (on-demand access, DVR features like play/pause, wireless accessibility, quality picture)
  - Update NUTV web site…it’s old looking
  - Laptop/phone battery charging stations all around campus…solar powered
  - Scanner up north to scan documents
  - Computer stations with printers where users could easily print assignments
    - Paying for printing is ok
    - Put these stations in public areas in every res hall
  - Digital drop box for everyone
  - Clickers for ASG Senators
  - Using iPhone as a clicker so an additional device doesn’t need to be purchased
  - More fully-featured WildCARD services (e.g. being able to add money online, access building after hours, etc.)

- **ASG Committee member nominations**
  - NUIT would like to extend its warmest thanks and appreciate for Michael McGee and other graduating committee members for their service at the ASG/IT meetings this year. NUIT reminded ASG that there are several openings and ASG indicated that they were working on a new process that should result in fewer vacancies now and moving forward.
  - ASG reported that a Tech Director will be appointed today, and will notify Wendy Woodward once one is selected.
  - The group reviewed the possibility of adding in GSA (Graduate Student Association) members to this committee and concurred that this made sense. NUIT will follow up with GSA and determine next steps.

**Adjourn** 1:30 p.m.