



Authentication and Registry Data Access Request and Review Process

Revision 2
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Applications that are to be authenticated with central identifiers must request access to authentication services. Those applications also wishing to use identity attribute information must also request access to individual data items in the central Registry.

Procedure

The following means of authentication and attribute retrieval are available:

- Lightweight Directory Access Protocol (LDAP). See the request form: <http://www.it.northwestern.edu/bin/docs/instructions.rtf>

Submit the completed request form electronically to NUIT through nuit-isa@northwestern.edu. This process is illustrated on the attached flow diagram.

Review

Local security for the information systems described in the request will be assessed by NUIT (<http://www.it.northwestern.edu/bin/docs/NUITConditionsSign-Off.pdf>).

If access to identity attribute information is requested, then the request will be forwarded to the data custodian responsible for the individual items. If the data custodian has any questions about the application, the proposed use of the attribute information, or security practices, then the data custodian will contact the requester directly. Therefore, it is very important that the request form be completed in a way that addresses the business/academic need rather than simply be limited to technical considerations.

The data custodian may ask for additional information from the requester concerning office procedures, general security procedures, etc., and may make approval of the request conditional on certain changes in procedures.

Approval

If the request is approved, the requester may be required to sign an Information Access Agreement (<http://www.it.northwestern.edu/bin/docs/InformationAccessAgreement.pdf>) with each relevant data custodian.

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