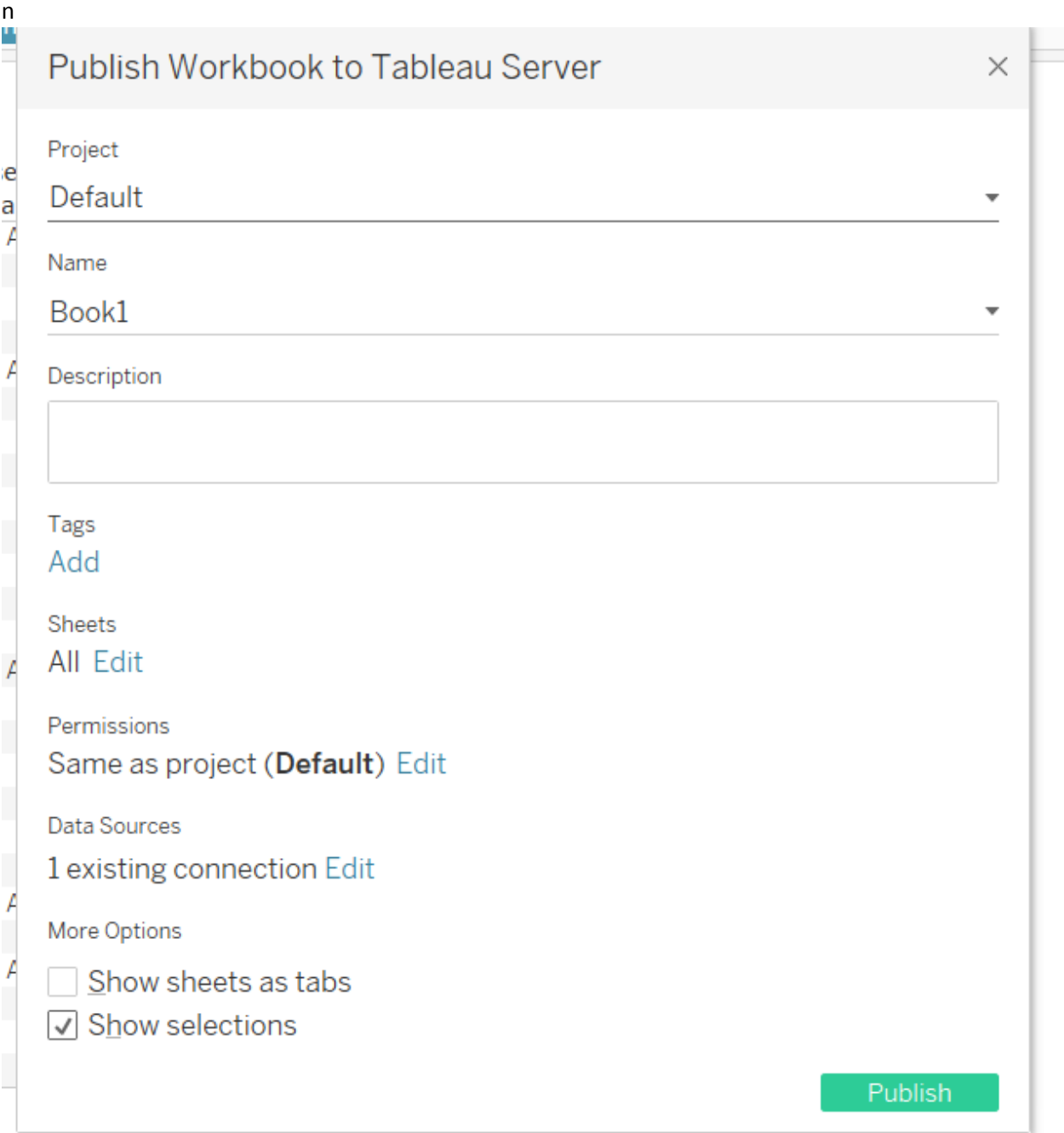


Publishing to Tableau Server

Inside tableau desktop click on server and choose publish workbook. You will need to login to the tableau server using the URL: <https://tableau.northwestern.edu> when asked for a server.

You will choose the project you wish to publish to and give it a name.

By default the permissions will be set to what the site admin has set for the project. You can click on the edit link under permissions and you will see the permissions of the project.



You can click on the edit button to see the detailed list of permissions.

On this screen you can control if people will be able to download the workbook or the data from the server. Please deny the download of sensitive data.

