**NUIT/ASG Committee Minutes**  
Friday, March 6, 2015  
11:30 am – 1:00 pm  
1800 Sherman Avenue, 2nd floor, VP Conference Room #202

<table>
<thead>
<tr>
<th>Student Representatives:</th>
<th>NUIT Representatives</th>
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| Julia Watson, ASG President  
Grant Nicholas, ASG VP of Analytics for Julia/Noon arrival | Haley Hinkle, Medill Clare Varellas, Medill for Haley/Noon arrival  
Bob Davis, Assoc. Director User Support Services, TSS |
| Anna Rennich, ASG Academic VP, WCAS | Eric Morales, SESP  
Vicky Getis, Manager of Faculty Support Services, A&RT |
| Eric Zorn, ASG Student Life VP, SESP | Patrick Zhou, MEAS (replaces Jason Arnold)  
Bob Taylor, Sr. Director, A&RT |
| Chris Harlow, ASG Technology VP, MEAS | Bridget Rodino, Bienen School of Music |
| Christina Kim, ASG Services VP, MEAS  
Michael Wang, MEAS for Christina | Krish Suresh, WCAS |
| Steve Bennett, WCAS | Stephanie Brehm, GLAC  
Jeremy Needle, GLAC |

**TECHNOLOGY SUPPORT SERVICES**

- **Wireless Status and Updates** – Bob Davis told the committee that 85% of University indoor spaces of University have expanded coverage. He added that they are going forward and continuing the expansion of service. To that end, Infrastructure is evaluating the next round of deployments. They hope to finalize areas they can address soon to move into summer deployments. The plan is to have somewhere in the mid-90% range completed before the end of 2015. He added this number is a variable, because of building structures. He reminded the committee all Wi-Fi updates include the Chicago Campus as well and students can visit the online URL that lists progress and also a list of building and dates of planned updates.
• **Google Authentication Changes** – Terry Jolley reported that Google has made a change in the way they want schools web interface. After April 16th Google eliminate the dual sign-on option. Northwestern decided to go with the account authentication and remove NetID authentication. If you don’t remember your password, there is another page to reset password. You’ll login with account user name and password. This allows for a second level of assurance with your account. You’ll get a custom code on your mobile device to verify your identity. A&RT added a note the web page which notifies uses their NetID authentication is going away.

• **Laptop ER in the neighborhood.**  Bob Davis reminded the committee that ER Laptop is still available In Norris Center and accessed by students. He said TSS began a limited pilot this year with information provided by Student Affairs. They setup a location in the lobby of Foster-Walker on Monday’s and Wednesday’s from 8AM to 11 PM beginning mid-November. He said it appears to be a good location so far with access to equipment storage, signage and other items. They will continue this pilot location along with considering other locations in the future. He said marketing needs to occur to notify students this service is available now. Student Affairs has agreed to begin marketing and will help seek out other locations as well. This service is essentially focused on resident hall students (freshmen in particular) and committee members suggested looking at Allison for a future site too.

• **Cyber Security Resources for Students** – Bob Davis told the committee the winter student edition of the eCommunicator went out to all students and included an interesting article about Canvas. It also included a couple or articles and a video about phishing scams. Our Director of Information & Systems Security/Compliance wanted Bob to remind the committee to pass the word around about the large number of students who have been duped by these scams. Everyone is encouraged to report the scams to TSS who will send them on to our security group. The short video included in the eCommunicator is called ‘Spot the Scam’ and with information about how not to become a victim. TSS is open to your input and ideas, so feel free to send those along as well. Remember, NU will NEVER ask you for your password.

**ACADEMIC & RESEARCH TECHNOLOGIES**

• **Deploying a One-Button Media Studio** – Bob Taylor told the committee that we want more faculty involved in blended learning, using less face-to-face lectures, among other tools, and he said there is a lot of interest on both campuses. He said NUIT is going to utilize one initiative from other universities which is building studios on campus equipped with one-button facilities enabling faculty and students the ability to create 3-5 or even 10 minute videos for uploads to class. We don’t have all the dots lined up, but we hope to be up and running by September 21st with the first location in the south end of the library, a good fit for the interim. The goal is to go beyond what other universities have done and create studios that are uniquely Northwestern, making this one of Academic & Research Technologies priorities. He said the older model of computer labs is out of date and we see One-Button Media Studios as the future, and see both students and faculty moving in this direction.

• **Advancing Mobile Services Development** – Bob said another effort A&RT is working toward is adding more resources in planning well designed mobile services, not only for students, however, they are the strongest and most effective voice. Many services won’t work seamlessly with mobile devices. NUIT is looking at how we’ll take care of future services. We’ve asked for more staff to build out more mobile services for Caesar along with other services that students and faculty interact with. We’ve been trying to find out how to get a stronger student voice through hack-a-thons and other events that can assist with planning and development and hope to get a student team together that will work during the school year and maybe even over the summer to
help with the prototype to get it up and running. This topic is getting serious attention and Bob hopes to be able to report back at our next meeting that we can move forward. Should funding not occur, he’d like all to work together and seek out other ways we can make this happen.

- **Progress on the Canvas Transition front** – Vicky Getis said last fall we had 59% faculty and students transitioned into Canvas, and this winter we’re at 70%, with 30% to go. A&RT is fairly confident they’ll reach their goal by August 31st. She said that every time you log in you see the notice of transition to Canvas. You can also go to our transition website and see statistically where we are. She said we’re beginning an effort to help support faculty transition and keep them abreast about Blackboard’s shut down date. She added that we won’t be at 100% this summer, but at the start of the school year, we will be, adding they are seeing people switching mid-quarter, which is a good indicator of how it’s moving forward. Bob Taylor asked about the undergrad experience with the task force that meets every three weeks. Their goal is to present a report at the end of the calendar year. He also asked how students like the physical setup of the classrooms, and asked if students feel faculty have the proper knowledge to go forward in Canvas.

- **Student Surveys** – Vicky said they run satisfaction surveys at the end of every quarter and the results are very much in-line with last quarter’s results. At least 60% of students are accessing Canvas with their mobile devices, both smart phones and androids, at least once a day. They measure people using both services and reach out to them to try to help with the transition. The survey indicates more students understand Canvas and understand it very well. The survey asks both students and faculty how difficult Canvas is to learn and if they need additional help. They are also asked if they received help in Canvas from an instructor. The three other questions asked of students deal with how satisfied they are with Canvas are: 1) Does Canvas make me feel more connected to other students? 2) Does Canvas make me feel more connected to my instructors? 3) Does Canvas make me feel more connected to the University? Vicky told committee members to encourage other students to take the survey.

**ASG**

- **Wi-Fi usage on campus** – Nicholas Grant told the committee they provided a survey to all students about their Wi-Fi and how it effects their work on campus. They asked them how often they are disconnect during the week. They will analyze this data and send it to TSS. He added they did not ask specific questions about buildings such as which are worse than others, but they plan to.

- **Improve Funding** – in general ASG would like to improve funding in the spring to support new leaders and the tech board.

**GLAC**

- **Software licensing across schools** - Stephanie Brehm discussed licensing across schools, using Adobe Suite as an example. She was told Software vendors supply schools with specific packages to suit their needs and it is difficult to get this across school/department lines for other purposes.

- **TECH cell reception** Stephanie told the committee that cell reception in TECH has improved and most students assume it the carries.

Adjourn