NUI/T/ASG Committee Minutes  
Monday, November 9, 2015  
Noon – 1:30 PM  
1800 Sherman Avenue, 4th Floor, conference room #4-600

<table>
<thead>
<tr>
<th>Student Representatives:</th>
<th>NUI/T Representatives</th>
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| Noah Star, ASG President, WCAS Absent  
Representing Noah: Parag Dharmavarapu, ASG Student Activities VP, WCAS, Present | Michael Wang, ASG Services VP, MEAS Present  
David Keown, Interim Director, TSS Present |
| Christina Kim, ASG Executive Vice President, MEAS Absent | Simran Chadha, ASG Chief of Staff Present  
Bob Davis, Assoc. Director, User Support Services, TSS Present |
| Riko Ohashi, ASG Academic VP, WCAS, Absent | Wendy Roldan, ASG Student Life VP, MEAS, Absent  
Representing Wendy: Sandeep Bharadwaj, Present  
Bob Taylor, Director A&RT Present |
| Serendi Lau, ASG VP of Analytics, MEAS Present | Christina Cilento, ASG Sustainability VP, SESP Absent  
Vicky Getis, Manager of Faculty Support Services, A&RT Present |
| Joji Syed, ASG Community Relations VP Present | Clare Varellas, Medill Present  
Char Hunter, scribe Present |
| Matt Herndon, ASG Diversity and Inclusion, SESP Absent | GLAC  
Viki Powers, A&F guest Present |
| Mackenzie Schneider, ASG A-status Finances VP, WCAS Absent | Stephanie Brehm, GLAC Absent |
| Florence Fu, ASG Public Relations VP, WCAS Absent | Jeremy Needle, GLAC Present |
| SoC | SPS  
Bienen School of Music |

Welcome and Introductions

Staff and students went around the room and introduced themselves. Before the agenda items were discussed, students were asked to consider meeting times and locations. They were asked to send any changes they think may make these meetings easier to get to and more convenient. All suggestions should be sent directly to Bob Davis, Associate Director, TSS. All input will be taken into consideration of upcoming meetings.
- **Box Expansion:** Bob Davis reported the Box license agreement Northwestern acquired now has unlimited storage. He told the committee student can setup their own at no cost by using their NetID to sign-in. Students suggested NUIT post this information on the screens at Norris. If the students see ‘unlimited storage’ in the subject, they’re certain to pay attention. Vicky Getis told the committee NUIT should contact Christine Ganjani in TSS. She can post to the screen at Norris.

- **WiFi improvements:** Bob Davis distributed a document to the committee that listed all WiFi sites that have been improved over the spring and summer of 2015. It will continue to tweak WiFi in all areas. Some causes of failure could be there are too many access points and they can sometimes cancel each other out, or stomp out the signal. The students were asked if they knew of problematic areas on campus, and they responded that in general, reception has been pretty good. Students were once again advised to contact 1-HELP or consultant@northwestern.edu. Students questioned which carriers had the best coverage. They were told there really isn’t one carrier that works best, it depends on location, number of access points, walls that can interfere, and more. Other issues are LEED certified buildings. Those buildings usually built in LEED certified internal systems, which are extremely expensive. The carriers aren’t interested in working with us on this issue either. Students were told Northwestern continues to search for vendors that will work to meet our demands and specifications. This will be an update agenda item at the next meeting. Some students questioned how much is being done in residence halls. They were told Student Affairs works directly with ASG and students and continue to determine how to move forward to improve the reception across both campuses. Bob Taylor added that many times, WiFi improvements coincide with ongoing constructions projects which can temporarily stall moving forward. Another area with bad reception is TECH, which IT is well aware of.

**A&RT**

- **Opening of One Button Studio for self-service video production:** Vicky Getis reported on the progress of the One Button Studio in Northwestern Library. She told the committee that a USB is needed to display your presentations and you can move your presentations and/or slide from one computer to another once you’ve loaded it up. They are also looking into getting a ‘green screen’. At this time, there is an iPad on the outside of the room and students are asked to sign-in to reserve the room or use the link to sign-up too. The room is open 100 hours a week, so there really shouldn’t be a problem accessing it. A&RT is in the process of finding other sites on campus for additional One Button Studios. Vicky added that students don’t have to have slides to use the studio; use can be varied. For instance, students and faculty can film themselves making a presentation and work on improving in some areas, deleting some portions and adding other effects as well. It’s a great training tool. Simran said all engineering students have to present Engineering Analytics (or Analysis) presentations and this will be extremely helpful. Students suggested the Ford building for a location. This is another topic that will remain on the agenda for updates at the next meeting.

  The studio can be reserved using this link: http://northwestern.libcal.com/booking/1button

- **Blue Jeans videoconferencing integrated into Canvas:** Bob Taylor talked about the new video conferencing available to all faculty, staff and students that is replacing Vidyo. The new conferencing system is much more accessible and runs entirely in the Cloud, making it elastic and easy to scale to individual needs. Blue Jeans will expand during spring and winter. It works with both Androids and iOS systems and interacts with already in place video conference rooms. It has flexibility for professors and students. In the past, students’ enthusiasm for new software encourages their professors to adopt new software, so the committee is encouraged to do so whenever possible. It appears this software interacts well with Canvas too.

- **Mobile MeetUps Plus this year at The Garage:** Bob Taylor reported Mobile MeetUps have been moved permanently to the Garage, 2nd floor of SPAC garage. Faculty and staff can access the garage via their Wildcard. The Garage is open 24 x 7 and encourages brainstorming and collaboration. MeetUps bring exciting speakers to motivate and encourage students to move forward in their projects. This week featured a speaker from Amazon to discuss mobile apps. Please keep an eye out for upcoming events at the garage. All students are encouraged to visit and see for themselves. It’s an innovative place with lots of energy.
In closing, Bob Davis reminded the committee to consider any changes to the ASG/Northwestern IT meetings to help make them more accessible to the entire committee, including time and location. Agenda items should also be sent along.

**ASG**

- **WiFi Document:** Michael Wang asked about the WiFi document improvements, Bob Davis explained they are all completed. Additional improvements to upgrade access points to newer protocol and addressing issues that are brought to their attention. This is ongoing, TSS just met with Student Affairs, and IT issues are driven by Student Affairs. They have no conclusion to which projects they want to do first, but the committee will be updated at the next meeting. Many times upgrades occur during construction phases, and find a window when this can occur.

- **AWS:** Students concurred that AWS is great. New Amazon developments are constant. Many startup companies build their own server farms; they simply take out a license with Amazon and the following day they are up and running.

- **CourseDJ:** Michael Wang reported that his website [www.coursedj.northwestern.edu](http://www.coursedj.northwestern.edu) is up and running. Issues with CAESAR - are there plans to keep CourseDJ up and running parallel with CAESAR? Students will be running this indefinitely, so yes, it will be leveraged. CAESAR is going to be updated, but there are no specifics on it now. Bob Davis will pursue this and get back to the committee. Bob Davis said we are trying to make sure APIs are more available. He added the CIO/VP of IT is interested in opening up APIs to student developers and programmers to use as well as staff can build complimentary systems. The user experience in CAESAR is not optimal. David Keown told the committee there is a site/URL, an online site registry of all services available. He said he would get the URL out to the committee for reference. Documentation and standardization need to be improved, but there are about 20-25 services available to faculty and staff, that have not been available before.

- **Hack-a-thon:** Bob Taylor asked Michael Wang if ASG was going to sponsor a Hack-a-thon this year. Michael replied it is still under consideration. Preparation and logistics can be a big part of pulling successful design workshops and/or hack-a-thon, Northwestern IT if very interested in assisting ASG to make this happen.

In closing, Bob Davis reminded the committee to consider any changes to the ASG/Northwestern IT meetings to help make them more accessible to the entire committee, including time and location. We’ll be a bit more aggressive in getting agenda items well in advance, and we can bring the appropriate staff and/or guests in to answer question you may have.

Timothy Harris, the new Director for Technology Support Services will be introduced at the next meeting.

**Adjourn**