Tech L158
Laptop Projector Usage Instructions

Call 847-467-ROOM (7666) for immediate support.
If you have not been trained on this equipment, please call 847-467-ROOM to schedule a technology orientation.

Starting the System and Connecting Your Laptop

1. Press the Touch Panel screen to start the system.
2. Select Laptop from the source options on the right side of the screen.
3. Connect the podium VGA pull-out cable to the VGA port on your laptop. If your laptop requires a VGA adapter, connect it to the podium VGA cable first and then to your laptop.

If you do not see your laptop displayed on the projector screen, make sure Mute Picture is NOT selected.

NOTE: You must provide any VGA adapters that may be required for your laptop. NUIT does not provide adapters.

Volume and Projector Controls

Use the Volume buttons to raise and lower projector volume.
Use the Mute Sound button to mute and restore projector sound.
Use the Mute Picture button to stop and start projection of your laptop screen.

Laptop Display Help

If you do not see your laptop display on the projector screen:
1. Make sure you have selected Laptop as your source
2. Make sure Mute Picture is NOT selected
3. Press the Laptop Help button on the touch panel
4. Select PC Help OR Mac Help
5. Follow the instructions on the screen

If you are still having trouble, call 847-467-ROOM (7666) for assistance.

Shutting Down the System

Press OFF to the left of the screen to shut down the system.

Support
Room Scheduling: Office of the Registrar (847-491-5234)
Non A/V-related room issues: Facilities Management (847-491-5201)
More information: www.it.northwestern.edu/education/classrooms/

For Immediate Support, Call 847-467-ROOM (7666)