**Lunt 105**

**Resident Computer Usage Instructions**

Call **847-467-ROOM (7666)** for immediate support.

If you have not been trained on this equipment, please call **847-467-ROOM** to schedule a technology orientation.

**Starting the System and Selecting the Resident Computer**

1. If the touch screen is dark, press it once to display the touch screen image. Once you see the screen image, press the screen again. This will power up the projectors and all A/V equipment.
2. Select **Mac OS X** or **Windows** from the **Boot Picker** window.

If you do not see the computer displayed on the projector screen, make sure **Projector Mute** is NOT selected.

**Returning to the Boot Picker**

**From Mac OS X**

1. Select the **Apple** icon in the upper left hand corner of the Mac desktop.
2. Select **Log Out...** and click **Logout**.

**From Windows**

Double-click the **Logout to Boot Picker** icon on the desktop.

After a brief restart, you will be returned to the **Boot Picker** window. A new source may be selected from there.

**Starting the System and Connecting Your Laptop**

1. If the touch screen is dark, press it once to display the touch screen image. Once you see the screen image, press the screen again. This will power up the projectors and all A/V equipment.
2. Select **Laptop** from the **Sources** options.
3. Connect the **DVI**, **Mini-Display Port**, or **VGA** pull-out cable to the appropriate port on your laptop.
4. Select **Laptop DVI**, **Laptop Display Port**, or **Laptop VGA** on the **Laptop Controls** screen.
5. Connect the **audio mini plug** to your laptop’s headphone for audio content.

If you do not see your laptop displayed on the projector screen, make sure **Projector Mute** is NOT selected.

**Logging Out and Shutting Down the System**

Logging out decreases the setup time for the next classroom user.

1. Follow the instructions above to return to the **Boot Picker** window.
2. Select **Shutdown System** in the upper right hand corner of the touch screen.

**Support**

Room Scheduling: Office of the Registrar **(847-491-5234)**
Non A/V-related room issues: Facilities Management **(847-491-5201)**
More information: [www.it.northwestern.edu/education/classrooms/](http://www.it.northwestern.edu/education/classrooms/)

**For Immediate Support, Call**

**847-467-ROOM (7666)**