Call 7-ROOM (7-7666) for immediate assistance
with Smart Classroom equipment or to report a problem. There is a telephone on the VCR cart.

If you have not been trained on the use of this equipment, please call 7-ROOM (7-7666) to schedule
a one-on-one training. You can also request a training session at the following web page.
http://database.at.northwestern.edu/p/SCTrainingReqs/ChicagoSCTrainingReq1.cfm
Although we try to be flexible, three days notice is required for scheduled training.

Quick Reference

To turn the system on
Press the power button underneath the plasma display.
Plug in the VGA cable (you must provide the VGA cable) to the laptop and the wall input plate.

To use laptop audio
Plug in the mini-pin to the headphone jack on your laptop (you must provide the audio cable) and to the mini-pin port on the wall input plate.

Please turn the system off when you are done
Disconnect all cables from the wall input plate and press the power button on the plasma display.

Tips and suggestions
It is best to run a laptop using the power adaptor. You may have to use the “Fn” and one of the “F” keys (ie. F7 or F8) to send the image from your laptop to the projector. You will display the best image when your laptop is set to 1024 x 768 display resolution.

Hours of Support:
Monday through Friday – 8 AM to 4:30 PM.