Collaboration Services
Project Overview

December 2, 2010
UNITS Quarterly Meeting
Ryan Mitchell
Agenda

• Environment
• Benefits
• Opportunities
• Project Phases
• Timeline
• Committee and Working Groups
• Contact Information
Current environment

- Simple open-source e-mail system with few features and separate calendaring system that has become obsolete.
  - POP3 / IMAP Open Sourced E-mail Client
  - Meeting Maker Calendar System
  - Students use Google Apps for Education which includes e-mail, calendaring, document sharing, and more
Future environment

- Enterprise-level Collaboration system on an integrated platform to serve the needs of all campus Schools and Business Units
  - E-mail
  - Calendar
  - Mobile access
  - Instant messaging
  - Web conferencing
  - Document sharing
Benefits

- University-wide, comprehensive Collaboration Services solution that includes integrated email, calendar, mobile access, instant messaging, web conferencing, and document sharing components
- Increased user/group productivity facilitated by the use of a common set of tools for communication and collaboration
- Document sharing solution
- Common instant messaging solution
- Seamless and feature-rich smartphone access
• Fully functional web access
• Elimination of departmental faculty and staff costs for:
  – Calendaring
  – Web Conferencing
  – Microsoft Office
  – Windows 7
• Telephone and voicemail integration with the Collaboration Services solution
• Improved collaboration with affiliates and other universities
Benefits - cont.

- Elimination of or substantially reduced spam software costs
- Reduced cost for upgrading the University’s voice mail system
- Incorporation of existing Microsoft collaboration installations (Kellogg, Feinberg, and Qatar campus) as/when appropriate
- Integration with other University enterprise systems
Microsoft Collaboration Suite – Deployment

• Phase 1:
  – Calendar and e-mail (Microsoft Exchange 2010)
  – Active Directory Upgrade (Identity Management System)
  – Blackberry Enterprise Server (Blackberry Smartphone Access)
  – SPAM / Virus (Forefront, Symantec)
  – Microsoft Office 2010 (Outlook)
  – SCOM (Monitoring of Collaboration System)

Start Date: August 2010
Finish Date: December 2011

17 months

• Phase 1.2:
  – Voicemail (Integration into Outlook)

Finish Date: February 2012
Project Phases - cont.

• Phase 2:
  – Instant Messaging and Web Conferencing (Lync 2010)
  – Vidyo Integration
  – Audio Conferencing
  – VOIP Integration (Softphone)
  Tentative Start Date: August 2011
  Tentative Finish Date: February 2012

• Phase 3:
  – Document Store / Share / Retrieve (SharePoint 2010)
  – My Sites
  – Wikis and Blogs
  – Office 2010 (Web version)
  Tentative Start Date: February 2012
  Tentative Finish Date: August 2012
Collaboration Services Phase 1
Project Timeline (Email and Calendaring)

8/2/10  
Phase 1 Project Start

10/12/10  
Functional Requirements

3/30/11  
Production Environment Installed

7/11/11  
Meeting Makers Users Migrated

1/9/12  
Phase 1 Project Complete

9/1/10  
Sandbox Available

11/1/10  
Development Environment Installed

2/15/11  
NUI Pilot Phase

5/19/11  
Start Date for Rolling Migration for Faculty and Staff

8/2/10  

11/15/10

2/1/11  

3/1/11

4/1/11  

5/1/11

6/1/11  

7/1/11

8/1/11  

9/1/11

10/1/11  

11/1/11

12/1/11  

1/1/12

12/19/11  
Last Date for Rolling Migration for Faculty and Staff
Committee and Working Groups

**Collaboration Services Steering Committee**
Chair: Patricia Todus, Interim Vice President and Deputy Chief Information Officer

**Active Directory Working Group**
Chair: Phil Tracy, Manager Identity Services, NUIIT Management Systems

**Deployment Working Group**
Co-Chairs:
- Jim Roberts, Director Information Technology, Student Affairs
- Lois Remeikis, Associate Dean Information Services, Law Library

**Communications and Training Working Group**
Co-Chairs:
- Paul Corona, Director of Learning & Organization Development, Human Resources
- Wendy Woodward, Director, NUIIT Technology Support Services
Additional Information

Collaboration Services Initiative site:

http://www.it.northwestern.edu/strategic-plan/collaboration/index.html

- Background
- Timeline
- Latest Status Updates
- Steering Committee and Project Working Groups
- Miscellaneous Documentation
- More