Collaboration Project - High Level Project Overview

All Phase 1 projects below will run concurrently.

Phase 1A – Active Directory (Identity Management System)
The overall implementation timeline for the instant messaging implementation covers a 34 week period. A breakdown of that implementation is as follows:

- Envisioning Phase
  - Weeks 1 - 2. All envisioning phase activities.
- Planning Phase.
  - Weeks 3 - 8. All planning phase activities.
- Approval Period.
  - Weeks 9 - 14. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 15 - 20. All development phase activities.
- Deployment Phase.
  - Weeks 29 - 34. Cutover preparation and implementation.

Phase 1B - Calendar and Email (Exchange and Outlook)
The overall implementation timeline for the calendar and email implementation covers a 54 week period. A breakdown of that implementation is as follows:

- Envisioning Phase
  - Weeks 1 - 4. All envisioning phase activities.
- Planning Phase.
  - Weeks 5 - 10. All planning phase activities.
- Approval Period.
  - Weeks 11 - 16. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 17 - 28. All development phase activities.
- Deployment Phase.
  - Weeks 37 - 54. Cutover preparation and implementation.

Phase 1C – Blackberry Enterprise Server (Blackberry Access)
The overall implementation timeline for the instant messaging implementation covers a 26 week period. A breakdown of that implementation is as follows:

- Envisioning Phase
  - Weeks 1 - 2. All envisioning phase activities.
- Planning Phase.
  - Weeks 3 - 8. All planning phase activities.
- Approval Period.
  - Weeks 9 - 14. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 15 - 16. All development phase activities.
- Deployment Phase.
Phase 1D – SPAM / Virus (Sophos or Forefront)
The overall implementation timeline for the instant messaging implementation covers a 32 week period. A breakdown of that implementation is as follows:

- Envisioning Phase
  - Weeks 1 - 2. All envisioning phase activities.
- Planning Phase.
  - Weeks 3 - 8. All planning phase activities.
- Approval Period.
  - Weeks 9 - 14. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 15 - 20. All development phase activities.
- Deployment Phase.

Phase 2 - Instant Messaging (Office Communications)
The overall implementation timeline for the instant messaging implementation covers a 34 week period. A breakdown of that implementation is as follows:

- Envisioning Phase
  - Weeks 1 - 2. All envisioning phase activities.
- Planning Phase.
  - Weeks 3 - 8. All planning phase activities.
- Approval Period.
  - Weeks 9 - 14. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 15 - 20. All development phase activities.
- Deployment Phase.
  - Weeks 29 - 34. Cutover preparation and implementation.

Phase 3 - Web Conferencing (Office Communications)
The overall implementation timeline for the web conferencing implementation covers a 30 week period. A breakdown of that implementation is as follows:

- Envisioning Phase
  - Weeks 1 - 2. All envisioning phase activities.
- Planning Phase.
  - Weeks 3 - 6. All planning phase activities.
- Approval Period.
  - Weeks 7 - 12. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 13 - 16. All development phase activities.
- Deployment Phase.

Phase 4 - Document Store / Share / Retrieve (SharePoint)
The overall implementation timeline for the file store project covers a 36 week period. A breakdown of the schedule is as follows:

- Planning Phase.
  - Weeks 1 - 4. All planning phase activities.
- Approval Period.
  - Weeks 5 - 8. Final specification and plan approval and equipment acquisition.
- Development Phase.
  - Weeks 9 - 20. Solution development and initial testing
  - Weeks 21 - 24. Review and integration of NU feedback
- Deployment Phase.
  - Weeks 24 - 31. Complete acceptance testing & configure production environment
  - Weeks 32 - 36. Deploy solution to production environment, validate deployment