1. Business Continuing Planning (BCP) at Northwestern

- Y2K Planning Cycle
- Enterprise Functions (~44 units) completed plans 2007
- Schools are expected to prepare plans for Dean and department levels by April, 2008

2. BCP Assumptions Used in Continuity Plans

- Power supply is not a major obstacle
- IT Functionality will be restored within 72 hours (“limited downtime”)
- Local IT staff or NUIT staff will be available to assist in recovery
- E-mail will be a workable method of communication/notification
- In addition to above: bulk e-mail will be usable to inform students
- High usage systems will be functioning by end of initial emergency period
- High usage systems are: SES, CUFS, HRIS, AIMS, e-mail
3. **Assessments of Assumption Validity – Summer 2007 for 4 Primary Enterprise Systems + Email**

- **Key Findings:**
  
  i) Power supply is a challenge for both Evanston & Chicago centers
  
  ii) 3 out of the 4 primary administrative systems (HRIS, SES, AIMS) have the capability of being restored to about 65%-70% of their *functional* capacity in an emergency; therefore, there needs to be time-sensitive, functionally integrated plans, developed to determine which functions are operational at any point in the academic year calendar.
  
  iii) There is no “failover” capacity for CUFS; a loss of the mainframe would take 6-8 weeks to restore;
  
  iv) The expected plan for Project Café is *not* providing, at this point, for 100% redundancy; but rather a % functional redundancy with prioritization of functions required
  
  v) There is no capacity or plan for restoration of Northwestern email from a secondary site.

4. **Proposed Next Steps:**

   i) Power and server capacity to provide 100% functional coverage all primary enterprise systems (Café, HRIS, SES, AIMS)
   
   ii) Power and server capacity to provide email “failover” and backup
   
   iii) Evaluate risks associated with location of administrative system backup and recovery in close geographic proximity
   
   iv) Evaluate cost/benefit of different models of backup/recovery, including remote center processing
   
   v) Update functional planning assumptions (assigned to RACC)