THE SPACE

When recording in Self-Service Video Production mode, stand in the area indicated by the ✗ and face the direction indicated by the arrow.

Remember to turn off the room lights before recording.

ADDING YOUR PRESENTATION

1. Connect a laptop via the orange HDMI cable
   
   Remember to adjust the black curtain to cover or unveil the presentation display.

2. On the Control Panel, choose from one of three capture modes:
   
   - Camera Only
   - Side By Side
   - Picture In Picture

STARTING YOUR RECORDING

1. Insert a USB drive into the USB record port
   
   Ensure that the USB drive is formatted in FAT

2. On the control panel, select Self-Service Video
   
   The camera and video lighting will turn on automatically.

3. Press Record

ENDING YOUR RECORDING

1. On the control panel, press End Recording

2. Wait until the control panel says it’s safe to remove your USB drive

3. Remove your USB drive, and you're done!

See reverse side for information on the Lightboard Studio.