Northwestern Community,

Effective March 28, 2007, Northwestern University Information Technology (NUIT) will launch a new WebMail application for the entire Northwestern community that will feature greater stabilization and functionality.

Though most of the look and feel of WebMail will remain familiar, users will experience slight aesthetic changes that will include an added top navigation bar and collapsible menus. NUIT has made efforts to minimize the impact of the new WebMail on the Community. Key system and functionality improvements will be addressed in the future with a major e-mail system overhaul, timing yet to be determined.

**ADDRESS BOOK USERS:** NUIT is making every effort to ensure contact information will be properly migrated into the new WebMail.

Users utilizing the address book in non-standard practices (i.e., more than one address per contact field) are encouraged to export contacts and save outside of WebMail before the March 28 launch. To export, visit your WebMail address book, and select Import/Export.

Want to know more about the new application? Mark your calendar now for an opportunity to learn more about the ins and outs of the new WebMail:

**Evanston Campus:**
Friday, April 27, 2007
University Library, Forum Room
10:00 a.m. – 11:00 a.m.

**Chicago Campus Videoconference:**
Friday, April 27, 2007
Lurie Building, Gray Room
10:00 a.m. – 11:00 a.m.

Read more about WebMail on NUIT’s What’s New and Changing page:
http://www.it.northwestern.edu/transitions/2007/webmailtwo.html

Questions about WebMail should be directed to the NUIT Support Center: 847-491-HELP (4357) or consultant@northwestern.edu

NUIT Communications
it-communications@northwestern.edu