To All Members of the Northwestern Community:

Northwestern University Information Technology (NUIT) is changing four existing policies, issuing a new policy restatement, and issuing a new guideline document. As a member of our community, you should review these policies.

Revised policies

NUIT and the University Office of General Counsel (OGC), with participation of a committee of administrative advisors, have revised certain University information technology policies to address copyright issues. Both NUIT and OGC draw your attention to these policies, which govern aspects of our joint use of the computers and networks owned by the University, and urge you to read and understand them. These policies go into effect immediately. Highlights of the changes are included here as informative only and we urge you to visit and read these policies and advise the appropriate staff in your organizations.

Use of Computers, Systems and Networks
(http://www.it.northwestern.edu/policies/csn-use.html)
Highlights: Adds language to underline the need to comply with applicable laws and with terms of applicable license agreements.

Rights and Responsibilities for the Use of Central Network and Computing Resources
(http://www.it.northwestern.edu/policies/responsibilities.html)
Highlights: Adds language concerning copyright and fair use of digital materials. Adds language describing how violations of policy are handled.

Policy on Cable Television
(http://www.it.northwestern.edu/policies/catv.html)
Highlights: Adds language concerning violation of license agreements.

Policies on Management of the University's Central Web Server ("NUInfo")
(http://www.it.northwestern.edu/policies/nuinfo.html)
Highlights: Complete re-write describing NUIT and University Relations' joint management of the server along with administrative requirements for those units wishing to maintain Web content on the server.

Policy Restatement

NUIT is issuing a new policy restatement which further focuses on campus network security:

Policy Restatement and Enforcement Plan for Unapproved Campus Network Extensions
(http://www.it.northwestern.edu/policies/extensions.html)
Highlights: Expands upon the "Use of Computers, Systems and Networks" policy to explain that security, accountability, future network performance and reliability, and network operation depend upon a predictable network environment. Extension of the campus network through hublets, wireless
access points, and modems is not allowed without prior approval. The policy also sets forth a requirement for all network users to come into compliance by June 2005.

New Guideline
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NUIT is issuing a new guideline document:

Computing Services Guideline for Off-Site Data Protection Storage
(http://www.it.northwestern.edu/policies/storageguide.html)
Highlights: Describes data file and media protection techniques approved by NUIT Computer Services that should be considered by other University units. Details considerations for selecting an off-site facility and gives contact information for the service used by NUIT.

Comments about these policies should be sent to it-feedback@northwestern.edu.