NUIT Tech Talk: Link Up with Fellow Faculty and Staff!

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Northwestern
Yammer Agenda

- Current Collaboration Tools at Northwestern
- What is Yammer?
- Who Can Use It?
- Demo
- Getting Started
- Possible Uses
Current Collaboration Tools

- **Exchange** - Meeting organization and distribution lists
- **Skype for Business (formerly Lync)** - Live conferencing and instant messaging
- **SharePoint** - Document / list collaboration and management
- **Listserv / Bulkmail** - Email lists
- **Canvas** - Classroom / student collaboration
What is Yammer?

- [www.yammer.com/northwestern.edu](www.yammer.com/northwestern.edu)
- Part of Office 365
- A discussion tool for teams within a department, school, or the university
- A social network for Northwestern
Who Can Use Yammer?

• Any faculty, staff, or student with both:
  • An email address ending in
    • @northwestern.edu
    • @u.northwestern.edu
    • @law.northwestern.edu
    • @kellogg.northwestern.edu
  • A valid NetID and password
Demonstration

- How to log in
- The Northwestern Network
- Your profile
- Joining groups
- Creating groups
- Posting
- Sharing
- Apps
Logging In

- Go to https://www.yammer.com/northwestern.edu
- Click on the tiny “Log In” link
- Enter your email address
- Click on the password field and wait
- Log in to Northwestern Online Passport
Logging In (Steps 1 and 2)
Logging In (Steps 3 and 4)
Logging In (Step 5)
Logged In
Getting Started with Yammer

• Log in
• Edit your profile
• Join or create a group
• Install the app
• Start sharing
• Do’s and Don’ts
Possible Uses

• Have a discussion with your team or project members
• Find groups with common interests
• Share your expertise or find someone with expertise
• Get feedback on an idea
• Ask a question!
Skype for Business Agenda

• Getting Started
• What’s New in Skype for Business
• Lync/Skype for Business - Side by Side Comparison
• Lync/Skype for Business Resources at Northwestern
Getting Started

• To get started:
  – [Download and install the Lync 2013 client](#)
  – Log in using Northwestern email, NetID, and NetID password
  – Skype for Business mobile is also available for iOS and Windows mobile devices; Android devices (currently in beta – update due Q4 2015)
What’s New

• New look and feel
• Integration with the Skype consumer directory
• Call monitor
• Emoticons
• Server-based conversation history
Look and Feel

- Windows desktop changes
Look and Feel

• Quick menu options

• IM window
Look and Feel

• File transfer preview
Look and Feel

• Meeting window
Skype Directory

- Search Skype consumer directory
Call Monitor

- Toggle between full window and compact version while in a call
Emoticons

• Same set of emoticons as the consumer version of Skype
• Animation
Overview

Skype4B integrates with your email and calendar, and offers an easy-to-use platform for:

- Instant messaging (IM)
- Presence
- Audio chat and desktop videoconferencing
- Document and screen sharing
- Online meetings (webconferencing)
- Mobile access
Web Resources

• Lync Help and How-to
  – [www.it.northwestern.edu/collaborate/lync/training-lync2013.html](http://www.it.northwestern.edu/collaborate/lync/training-lync2013.html)

• Skype for Business Help and Info

• Lync/Skype for Business Quick Reference Cards
Questions?